

COOPER



APPLICATION FOR EMPLOYMENT

Name: _____ Phone: () _____
(Last, First and Middle Initial)

Social Security Number: _____ - _____ - _____

Address: _____
(No and Street) (City, State and Zip Code)

How long have you lived at the above address? _____

If less than three years at the above address please list previous addresses:

Address: _____ How long? _____
(No and Street) (City, State and Zip Code)

Address: _____ How long? _____
(No and Street) (City, State and Zip Code)

In case of emergency contact: _____
(Name) (Address) (Phone)

Position Desired: _____ Available start date: _____

Have you ever been employed with Cooper Kenworth/Leasing, Inc before? _____ Date: _____

Will you accept: Full time _____ Part-time _____ Shift Preferred? 1 2 (Circle One)

Will you work overtime if asked? Yes No

Do you have the legal right to reside in this country? Yes No

If hired, can you provide documentation as proof? Yes No

Have you ever been convicted of any crime other than minor traffic violations? Yes No

If yes, please state the nature of the crime and the results of the court case: _____

EDUCATION

| SCHOOL | NAME & ADDRESS | COURSE OF STUDY | DID YOU GRADUATE? | DEGREE OR DIPLOMA |
|-----------------------|----------------|-----------------|-------------------|-------------------|
| College | | | | |
| Trade/Business School | | | | |
| High School | | | | |

Membership in Professional or Civic Organizations
(Exclude those which may disclose your race, religion or national origin)

EMPLOYMENT HISTORY

| | | | |
|---------------------|-------------------|------------------------|-----|
| 1. | Company Name: | Telephone: () | |
| | Address: | Employment Dates | |
| | | From: | To: |
| | Position Held: | Salary: | |
| | Responsibilities: | Reason for Leaving: | |
| Name of Supervisor: | | | |

| | | | |
|---------------------|-------------------|------------------------|-----|
| 2. | Company Name: | Telephone: () | |
| | Address: | Employment Dates | |
| | | From: | To: |
| | Position Held: | Salary: | |
| | Responsibilities: | Reason for Leaving: | |
| Name of Supervisor: | | | |

| | | | |
|---------------------|-------------------|------------------------|-----|
| 3. | Company Name: | Telephone: () | |
| | Address: | Employment Dates | |
| | | From: | To: |
| | Position Held: | Salary: | |
| | Responsibilities: | Reason for Leaving: | |
| Name of Supervisor: | | | |

| | | | |
|---------------------|-------------------|------------------------|-----|
| 4. | Company Name: | Telephone: () | |
| | Address: | Employment Dates | |
| | | From: | To: |
| | Position Held: | Salary: | |
| | Responsibilities: | Reason for Leaving: | |
| Name of Supervisor: | | | |

REFERENCES

Business (Supervisors)

| Name | Company | Position | Work Number | Phone Number |
|------|---------|----------|-------------|--------------|
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Personal (Non-Relative)

| Name | Company | Position | Work Number | Phone Number |
|------|---------|----------|-------------|--------------|
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|-----------------|--|
| _____ initial | I hereby authorize Cooper Kenworth/Leasing, Inc. and it's agent, DAC Services, to receive any criminal history record pertaining to me which may be in the files of any state or local criminal justice agency and to check my Motor Vehicle Record. |
| _____ initial | I also understand that if offered a position with Cooper Kenworth/Leasing, Inc. it will be pending negative results of a Substance Abuse Screening. |
| _____ initial | The information in this application for Employment is true, correct and complete. If employed, any misstatement or omission to fact on this application may result in dismissal. |
| _____ initial | I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future. |
| _____ Signature | _____ Date |